

Copies of all council papers are available on request from the Clerk

Clerk	<p>7. To discuss letter regarding the triangle of land between 8 New Terrace and 15 Banbury Lane: JG declared an interest in this item and left the meeting. BR acted as Chairman for this item. A member of the public attended to speak about the letter. It was RESOLVED to have the laurel trees cut back on this piece of land to ensure</p>
JG Clerk	<p>6. Remembrance Sunday: It was RESOLVED for the Parish Council to donate £75.00 to purchase a poppy wreath to be laid at the memorial. JG will attend the service as representative of the Parish Council. It was RESOLVED for the Clerk to organise the tidy up of the memorial area before Remembrance Sunday.</p>
	<p>5. Chairman's Announcements: JG informed the Parish Council that he intends to step down as Chairman at the upcoming election in April 2025 and invited the councillors to consider standing as Chairman in May 2025. MB volunteered to write the Parish Council's contributions to the Byword magazine moving forward. It was RESOLVED to ask WNC Ward Cllr Rupert Frost to provide updates from the HS2 Liaison group meetings at future Council meetings instead of a specific councillor attending the liaison group meetings. JG explained WNC's current death arrangements due to an instance of a resident of Byfield passing away recently who had no relatives to arrange their funeral. The Royal British Legion flag that was in their care is currently being sourced from WNC's storage and will be provided to the local Royal British Legion representative.</p>
	<p>4. Matters Arising: None</p>
	<p>3. To approve the minutes of the Meeting on 8 August 2024: It was RESOLVED to accept the minutes of the meeting as an accurate record. A copy of the minutes for the Chairman to sign were not available. It was agreed that a copy of the minutes would be available at the next meeting for the Chairman to sign.</p>
	<p>2. To receive and approve apologies for absence: Lindsay Clark (LC), Nick Thompson (NT) and Simon Sheppard (SS) provided apologies for this meeting. It was RESOLVED to accept the apologies for absence for this meeting.</p>
Action	<p>1. Declarations of interest in items on the agenda: JG declared an interest in item 7 on the agenda. JG was not present for this item of the meeting and BR acted as Chairman for this item.</p>

MINUTES OF THE MEETING HELD ON THURSDAY 12 September 2024 AT 7.30 PM

PRESENT: Councillors: John Gillie (JG) – Chairman; Christl Davis (CD), Barbara Ridyard (BR), Pom Boddington (PB), Michael Burdon (MB), Santon Greshaw (SC)

Others: WNC Ward Cllr Rupert Frost (RF) and the Clerk

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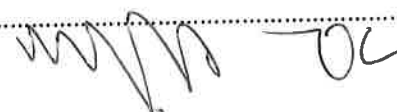
BYFIELD PARISH COUNCIL



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	right of way. This item will be discussed at the next meeting to look at further landscaping management of this piece of land.	
Clerk	To discuss donation of picnic bench to BRG on behalf of Dr Stewart Adams: JG returned to the meeting and took back the role of Chairman. It was RESOLVED to provide examples to the family of Dr Stewart Adams and thank them for their donation of a picnic bench.	9. Public Participation: None
	To receive a report from the WNC Ward Councillor: RF informed the Councillors about the upcoming local elections in April 2025. WNC's Tree Strategy is being developed at the moment. WNC has designated £10 million for emergency highway funding. RF will discuss the HS2 improvements promised on the Boddington Road with HS2 Liaison Group as they have not yet been delivered.	10.
	Finance: a. The Q2 2024-25 bank reconciliation had been checked and no issues found. The budget report as of 31 August was reviewed and there were no questions. b. <i>Income received from 3 August to 6 September:</i> £972.49 in VAT rebate. £691.00 in Burial Ground fees. c. <i>Fund balances at 3 September:</i> Current account £3,466.85 deposit account £87,038.34 No uncashed cheques, total funds available £90,505.70. d. It was RESOLVED to make the payments detailed on the updated schedule. Several payments were not included on the schedule, or recorded incorrectly. Charlie Manton's invoice for £1760 is the full net amount and does not charge VAT. Byfield Village Hall for £84.40 is the full net amount and does not charge VAT. Additional payment for £151.66 to Ian Tompkins included, but was not on the updated schedule. e. Continued issues in providing account access to the Clerk due to technical issues on the bank's end. Work is being done to remedy this issue. h. It was RESOLVED that Home-Start's request for support would not be successful at this moment in time. i. It was RESOLVED that the request for the annual mowing grant for the Brightwell Recreation Ground would be approved.	11.
	Planning: a. No new applications. b. Approvals: 2024/3112/TPQ – Crown Reduction to 1 x Cherry Tree – 1 Farebrother Close 2024/3415/FULL - Change of use from 2 x garages to farm shop – The Cross Tree Inn c. No new refusals. d. Meeting scheduled with MCT on 26 September.	12.
Clerk/JG	Highways: WNC Highways will be repainting the white lines outside of Co-Op. Manager at Co-Op has agreed for a small sign to go up on the building stating that parking is for short-term use. It was RESOLVED that the Parish Council would write a letter to the owner of the camper van stored on Parish Council owned land at the village hall, asking them to move the camper van.	13.
	Rights of Way:	14.

Clerk/JG	The stiles along Clock Meadow are in bad condition. It was RESOLVED that the Parish Council will write a letter to the landowners asking them to improve the condition of the stiles.
Clerk Clerk Clerk	Council and BRG Land/Property: It was RESOLVED that the budget for next financial year will include budgeting for tree maintenance work for the trees at the recreation ground car park. It was RESOLVED that additional quotes will be sought to fix the potholes at the village hall car park. It was RESOLVED that quotes would be sought for work to be done on the manhole cover on the football pitch, the fencing by the scout hut and the entrance to the Parish Council's storage locker at the recreation ground car park.
JG Clerk	Burial Ground and Closed Churchyard: A concern was raised regarding the consecration of the Burial Ground. JG will speak to the family who raised the concern. The Parish Council understands that the Burial Ground is consecrated. It was RESOLVED that the Clerk will seek quotes for further work to be done on the wall at the churchyard. Previous work scheduled to be completed at the churchyard has been completed.
Clerk	Lights and Utilities: A concern was raised regarding a light being on during the day at the five ways roundabout. It was RESOLVED that the Clerk would look into this getting fixed.
Clerk	Allotments, Pocket Park and Environment: The pocket park working group has plans to add new plants & trees to the pocket park.
19. MB	Playground: It was RESOLVED that MB would create a proposal to consult the electors of the parish to gain support for seeking a loan to purchase equipment which would be located in situ at the Brightwell recreation ground.
20.	Reports from representatives of village organisations: No reports provided.
21.	Date(s) of next meeting(s) 26 September (planning meeting if required). 10 October (full council meeting).
22.	Close of meeting: JG closed the meeting at 9:33pm.

Signed:  Date: 10/10/24

