

BYFIELD PARISH COUNCIL

Clerk – Mrs Angela Weller, 18 Church Street, Byfield Tel 01327 260022
Email – clerk@byfield-pc.gov.uk or wellerbyfield@waitrose.com

6th November 2020

Dear Councillor

This is your summons to the next meeting of the Council to be held on **Thursday 12th November 2020**
The meeting will be held via video link, commencing at 7.30pm. Details of how to join the meeting will be sent by Cllr Taylor.

If you will not be able to attend would you please let me know.

The Agenda for the meeting is set out below.

Yours sincerely

A J Weller

Angela Weller
Clerk to the Council

The press and public are cordially invited to join. Details on how to join will appear on the Council website and public noticeboards

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AGENDA

** indicates explanatory notes from Clerk to councillors

Declarations of Disclosable Pecuniary Interests

To receive, and consider, any apologies for absence

1. TO APPROVE THE MINUTES OF THE LAST MEETINGS –

- 8th October

2. TO RECEIVE UPDATES ON MATTERS OUTSTANDING not covered elsewhere on the agenda

- a) Updating Risk Assessment. Chairman
- b) Review of Financial Regulations - Clk
- c) Scout HQ lease – Clk/Scout Group

3. TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIRMAN

4. TO DEAL WITH ANY MATTERS BROUGHT FORWARD FROM THE LAST MEETING not covered on the agenda. None

5. TO RECEIVE REPORTS FROM COUNTY and DISTRICT COUNCILLORS

6. TO RECEIVE COMMENTS FROM PARISHIONERS PRESENT

7. GENERAL CORRESPONDENCE requiring a decision and not included elsewhere on the agenda
None

8. TO DEAL WITH MATTERS RELATING TO FINANCE

a) Financial state

b) Internal Control report

c) INCOME since last meeting

Lloyds Bank	Interest September	£0.87	
S Jones	Allotment rent (FP)	£16.00	
Byfield Bowls Club	Repayment of pavilion insurance	£465.05)
Byfield Tennis Club	ditto	£93.03)
Byfield Cricket Club	ditto	£254.43) 812.51
HMR&C	Repayment of VAT Jul-Sept	£899.67	
Banbury Memorials	Memorial fees – Laurie and Corbett	£258.00	
10 allotment holders	Rent by cash/cheque	£174.00	
C George	Allotment rent (FP)	£34.00	

d) Audit 2019-20. Report, if received, from external auditor.

e) Setting of a donation to Byfield Cricket Club for general mowing of BRG in 2021 - to be included in 2021-22 budget (£650 agreed for 2020)

f) Consideration of 1ST draft budget for 2021-22

g) **ACCOUNTS FOR PAYMENT** See separate schedule for detail

9. PLANNING (BR)

a) APPLICATIONS

i) DA/2020/0765 - Former Farol site, Boddington Road for Reserved Matters application for residential development of 7 dwellings and garages – appearance, landscaping, layout and scale. (note – 4 and 5 bedroom houses)

b) PLANNING APPROVALS

i) DA/2020/0604 – Crossing Farm, Boddington Road for conversion of existing stable building to a holiday let (part retrospective).

ii) DA/2020/0702 – 11 Fessey Road for 2-storey side extension and formation of vehicular access with off road parking.

iii) DA/2020/0730 – 20 Bell Lane for Listed Building permission to replace trellis at sides of porch and to replace felt on porch roof with tiles.

c) PLANNING REFUSALS None

d) West Northants Strategic Plan – Statement of Community Involvement. Informal response? **

d) Any urgent planning matters to be brought to the attention of the Council.

10. BURIAL GROUND and CLOSED CHURCHYARD (JG)

a) BURIAL GROUND

i) Complaint from Mrs Clarke regarding headstone inscription

ii) Possibility of creating a new access for hearses OR improving the present access **

iii) More grass cuts this financial year? **

b) CLOSED CHURCHYARD

i) Thoughts on any work required during the winter months. **

ii) Update on repair of stone wall on north side.

11. LIGHTING, UTILITIES (CD)

a) Upgrading all remaining lights – roughly 50%. Thoughts on establishing a consultation with parishioners to support possible borrowing application. **

12. RIGHTS OF WAY (LC)

a) Any matters to be reported to County Highways or land owners.

b) EF2 finger post replacement

c) Update on any issues with stiles

d) Update on re-instatement of bridleways following ploughing

13. ALLOTMENTS, NEW WOOD/POCKET PARK (SB + LC)

a) Allotments.

i) Update on the letting of plots for 2020-21

b) Pocket Park/New Wood

i) Report on work carried out and any needing to be done

ii) Dealing with litter

14. GENERAL ENVIRONMENTAL MATTERS (SB)

a) Replacing poorly trees.

b) Future environmental plans e.g orchard.

c) Expanding litter picking needs

15. TREES and TREE WORK (CD)

a) Consideration of quotations received for tree work on BRG/Closed Churchyard/ around the village. **

16. COMMUNICATING WITH PARISHIONERS (MT)

a) Report on website and Facebook useage

17. PLAYGROUND (BR)

a) Inspection reports for last month

b) Replacing safer surface under nest swing.

c) Consideration of fencing the toddler play area.

18. BRIGHTWELL RECREATION GROUND (MT)

a) 'Dogs on Leads' signs – update.

b) Improving the turning area between village hall and Russell Pavilion

c) Improving parking area at lower end of the BRG, including clearing the Cornbrook. **

19. HIGHWAYS (SC)

a) Any updates on HS2 Road Safety projects for the village.

b) Information on any known and planned road closures locally in connection with HS2 (or other) works

c) Report on latest HS2 Liaison Group meeting

20. COUNCIL PROPERTY

a) Brightwell Pavilion – update on grant application for improvements. (SC)

b) Russell Pavilion – separate water supply (Clk)

c) Combined litter/recycling bins. Any update on the possibility of emptying by DaventryNorse. (MT)

d) Exterior painting (2nd floor) of windows etc at Russell Pavilion. **

e) RVG59 (village hall parking area). Consideration of charging an annual fee for overnight/day parking to help defray costs of re-surfacing. **

21. DATE FOR ANNUAL PARISH MEETING 2021

Annual Meeting - Thursday 25th March? Easter Weekend = 2-5 April

22. REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

a) Village hall (JG)

Dates of next meetings Planning (if needed) Thursday 26th November

Full Council - Thursday 10th December

Items to be placed on December agenda

- Agreeing budget for 2021-2
- Initial consideration of setting precept for 2021-2
- Setting fees for burials, memorials from 1 January 2021

