

BYFIELD PARISH COUNCIL

Clerk: Mrs A Weller, 18 Church Street, Byfield, Daventry NN11 6XN
Tel/Fax 01327 260022

8th August 2020

Dear Councillor

This is your summons to the meeting of the Council to be held on **Thursday 13th August at 7.30pm.**
The meeting will be held via a conference call. Cllr Taylor will advise you of the joining details.
If you will not be able to attend please let me know.
The Agenda for the meeting is set out below.

Yours sincerely

A J Weller

Angela Weller
Clerk to the Council

AGENDA

Declarations of any Disclosable Pecuniary Interests

TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE – Cllrs Crowshaw and Taylor

1. TO APPROVE THE MINUTES OF THE LAST MEETING(S)

- 9th July - Full Council
- 23 July - mainly planning

2. TO RECEIVE AN UPDATE ON MATTERS OUTSTANDING and not covered elsewhere on the agenda

- a) Updating the Risk Assessment
- b) Scout HQ lease
- c) Registering initial section of the BRG with *Fields in Trust* as a Centenary Field

3. TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIRMAN

4. REPORTS BY COUNTY and DISTRICT COUNCILLORS, if able to be present

5. COMMENTS FROM PARISHIONERS PRESENT

6. TO DEAL WITH MATTERS BROUGHT FORWARD FROM THE LAST MEETING(S) None

7. TO DEAL WITH GENERAL CORRESPONDENCE REQUIRING A DECISION and not covered elsewhere on the agenda.
None

8. FINANCE

- a) Financial position
- b) Internal control report
- c) Audit 2019-20 – sent to external auditors

d) INCOME received since last meeting

Lloyds Bank	Interest June	£3.94
HMR&C	Refund VAT Apr-June	£1485.46
Western Power Distribution	Wayleave BRG	£27.94 (contra)
Co-Op Funeral Service	Memorial – Mrs M Thomas	£129.00

e) ACCOUNTS FOR PAYMENT – see separate schedule

9. PLANNING (BR)

a) APPLICATIONS (DDC) None received by 7/8

b) APPROVALS None notified by 7/8

c) REFUSALS None notified by 7/8

d) Proposed new Medical Centre/housing - Proposal from Chairman of Preston Capes PC re. representation at any future DDC Planning Committee meetings

e) Any **Urgent** planning matters to be brought to the attention of the Council.

10. ALLOTMENTS, POCKET PARK & NEW WOOD (SB)

a) Allotments

i) Update on letting of plots.

ii) Waiting list for plots

ii) Grass maintenance at Community Garden

b) New Wood and Pocket Park

i) Sheep Meadow 1 (SM1) – to strim or not to strim in the near future.

ii) Making compost bins for SM1

11. GENERAL ENVIRONMENT MATTERS (SB)

a) Community Orchard

b) Northants ACRE visit - report

c) Steep verge/bank Banbury Lane – general maintenance programme

12. TREES (BR)

a) Copper beech in Becketts Close – estimates to reduce overall.

b) Update on work already requested on and around recreation ground and felling tree in Banbury Lane

c) Consideration of what to do with very large trees on rising ground behind upper BRG pavilion and backing onto Edwards Close properties.

d) Initial thoughts on having tree health and safety checks carried out more frequently than every 3 years.

13. COMMUNICATING WITH PARISHIONERS (MT)

a) Website.

b) Facebook

14. PLAYGROUND (BR)

a) Weekly inspection reports – any issues raised

b) Nest swing upgrade

c) Any issues following the re-opening of the playground

15. BRIGHTWELL RECREATION GROUND (MT)

a) 'Dogs on Leads' notices

b) Thoughts on how to improve the parking/turning area between village hall and upper pavilion

16. HIGHWAYS (SC)

a) Update, if any, on HS2 Road Safety works projects – pedestrian crossings and build-out.

b) Any update on the programme of work for HS2 at Chipping Warden.

c) Remedial repair works on Woodford Road and Byfield Road (WH)

17. COUNCIL PROPERTY, including pavilions on BRG (CD)

a) Update, if any, on grant application to improve sports pavilion. (SC)

b) Naming of the two pavilions.

c) Raising height of public seat on Woodford Road (Dolls Hill.)

d) Update, if any, on the possibility of litter/recycling bins. (MT)

e) Replacing 2 x windows and 2 x glazing units in upper pavilion.

See clerk's notes

18. CLOSED CHURCHYARD and BURIAL GROUND (JG)

a) Closed Churchyard

i) Consideration of estimate to repair collapsed stone boundary wall on north side.

b) Burial Ground

i) Any matters which need to be reported to Council.

19. LIGHTS and UTILITIES (CD)

a) Update on latest round of upgrades (12 off)

b) Report of any failed/failing lights

20. RIGHTS OF WAY

a) Report on any issues noted within the last month

21. REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

a) Village Hall

Date of next meeting Thursday 27 August for planning – if required
Thursday 10th September - Full Council

Items for next Agenda