

# BYFIELD PARISH COUNCIL

Clerk: Mrs A J Weller, 18 Church Street, Byfield, NN11 6XN  
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9th May 2020

Dear Councillor

This is your summons to the meeting of the Council to be held on **Thursday 14 May** commencing at 7.30pm. The meeting will be held via Zoom and you will have received details of how to join from Cllr Taylor.

If you will not be able to join the meeting please let me know as soon as possible.

**Any parishioners wishing to join the meeting should contact Cllr Mike Taylor at [michael.taylor@byfield-pc.gov.uk](mailto:michael.taylor@byfield-pc.gov.uk) to obtain joining instructions. If you cannot contact Cllr Taylor please ring or email the Clerk.**

This will be the Annual Meeting of the Council where the first business is to elect a Chairman for the coming 12 months. The meeting agenda is set out below.

Yours sincerely

*AJ Weller*

Clerk to the Council

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## AGENDA

### 1. Election of Chairman for the coming year.

- Signing of Acceptance of Office

### Declaration of any Disclosable Pecuniary Interests

### 2. To receive and approve any apologies for absence

### 3. Areas of interest for individual councillors for the coming year.

Cllr Boddington \_\_\_\_\_ Cllr Gillic \_\_\_\_\_

Cllr Buckley \_\_\_\_\_ Cllr Ridyard \_\_\_\_\_

Cllr Clark \_\_\_\_\_ Cllr Shepherd \_\_\_\_\_

Cllr Crowshaw \_\_\_\_\_ Cllr Taylor \_\_\_\_\_

Cllr Davis \_\_\_\_\_

### 4. Appointment of Responsible Finance Officer.

### 5. Appointment of 1 councillor to serve as trustee on Byfield village hall management committee.

**6. Appoint of 2 people to serve as Trustees on Byfield Combined Charities. (do not have to be councillors)**

**7. Confirmation of cheque signatories** (currently JG, CD, SB and SS)

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**8. To approve minutes of the last meeting(s)**

- 9<sup>th</sup> April

**9. Updates on outstanding items.**

No further actions since April meeting on -  
Fields in Trust, New lease for Scout HQ – plans needed, Registering RVGs with Land Registry and updating Risk Assessment. Many businesses and HMG departments closed due to lock-down state. Continue to carry forward?

**10. Chairman's announcements.**

**11. Reports from County and District Councillors**

**12. Comments from any parishioners taking part**

**13. Any GENERAL MATTERS requiring a decision** (not elsewhere on the agenda)

- a) Brought forward from April – 'Power for People' – seeking support for a Local Electricity Bill. (MT)
- b) Request from a parishioner for Byfield PC to contact the publishers of *The Villager* advertising journal regarding the advertisement appeal in the latest (May?) issue by the 'Save our Surgery' action group for support funding for a planning application. The parishioner feeling the advertisement/article is not a balanced statement.

**14. FINANCE**

a) Current financial state, fund balance and Internal Control report

b) INCOME since last meeting

McKee	Allotment rent 11b	£6.00
Northants CC	Verge mowing 2019-20	£668.97
Lloyds Bank	Interest	£2.94
Daventry DC	50% precept	£35,525.00
Aura Wind	Turbine donation 2020-21	£2,864.99

c) Position with Internal and External Audits.

See Clerk's notes

d) Gratuity Fund. Adding a further £200 to the ring-fenced sum.

e) Pension Scheme provision.

See Clerk's notes

**f) Accounts for payment** See separate schedule

**15. PLANNING (JG)**

a) Applications

i) DA/2017/0826 – further amendment to application for new Medical Centre with 78 houses.

ii) DA/2020/0260 – 6 Becketts Close for new pitched and flat roofs to garage and utility room.

This application arrived too late for the meeting on 9<sup>th</sup> April, but with comments required by 29<sup>th</sup> April. To save holding another virtual meeting for this one fairly straight-forward

application the Chairman asked all councillors to give him their thoughts once they had viewed the detail on the DDC website. Chairman subsequently advised the Clerk there were no concerns and to let DDC know the Council had **No Observations** to make.

b) Approvals None received but Clerk advised verbal approval of DA/2020/0220 (removal of BPC owned tree).

c) Refusals None received

d) Aiming towards a 'Greener Byfield'. Discussion document by Cllr Taylor.

e) Any urgent matters to be brought to the attention of the Council – received after agenda published.

#### **16. HIGHWAYS with HS2 (SC)**

a) Grant application to HS2 Mitigation Funds for improvements to Sports Pavilion. Consideration of whether application to be made from the Council or Brightwell Recreation Ground Charity.

- Applications from a Charity limited to £75K including VAT (so £62,500 of actual work) but from a Council it is £75K plus VAT but Councils have to match fund 25%.

If Council wishes to make the application how will it fund the required 25%?

Are there any other sources of funding?

See Clerk's notes.

b) Update on HS2 local works and any road closures

c) Any other highway matters to report or to be reported to County Highways.

#### **17. ALLOTMENTS, POCKET PARK/NEW WOOD, ENVIRONMENT(SB)**

a) Update on work in Pocket Park/New Wood

b) Consideration of relocating one of the 3 new trees on east side of The Causeway.

#### **18. RIGHTS OF WAY (LC)**

a) Opening up of better access to EF4 – towards Boddington.

b) Any other RoW issues which need attention.

#### **19. LIGHTS (CD)**

a) Initial thoughts on which lights to next be upgraded. How to fund?

#### **20. RECREATION GROUND with pavilions (MT)**

a) Installing more access to WW1 (Tommy) bench?

b) Dogs on the Recreation Ground.

c) Replacement glazing/windows in Bowls/Tennis Pavilion.

See Clerk's notes

#### **21. COMMUNICATING WITH PARISHIONERS (MT)**

a) New website

b) Use of website and social media.

#### **22. CLOSED CHURCHYARD and BURIAL GROUND (JG)**

a) Update on churchyard mowing maintenance

b) Feedback on burial ground mowing – and in other areas owned by the Council.

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**23. ANNUAL PARISH MEETING** Due to be held on Thursday 28 May (carried forward from late March due to Covid-19 pandemic). No legislation to allow this to be cancelled. How to deal with the APM under present conditions?

Note – not a meeting of the Council but a meeting of the parishioners. Called by the Chairman.

**24. REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS**

a) Village Hall (JG)

Next meeting – Thursday 28<sup>th</sup> May for additional planning if necessary and ANNUAL PARISH MEETING if it is decided to hold one. But how?

- Thursday 11<sup>th</sup> June for full Council