

BYFIELD PARISH COUNCIL

Clerk: Mrs A Weller, 18 Church St, Byfield, Daventry NN11 6XN
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14th January 2021

Dear Councillor

This is your summons to the meeting of the Council to be held on **Tuesday 19th January**, via video conference. Cllr Taylor will advise of the Zoom link. If you cannot attend please let me know. 3 councillors required for a quorum.

The agenda for the meeting is set out below.

Yours sincerely

A J Weller

Angela Weller
Clerk to the Council

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AGENDA

Declarations of Pecuniary Interest

1. To receive and consider apologies for absence –

2. To approve the minutes of the last meetings –

- 10th December 2020
- 17th December 2020
- 5th January 2021

3. To receive updates on matters still outstanding – and not covered elsewhere on the agenda

- a) New lease for Scout HQ. (Clk)
- b) Updated Risk Assessment. (JG)
- c) Updated Financial Regulations (Clk)
- d) Assistance with Remembrance Day arrangements 2021. (Clk)
- e) Census 2021

4. To receive any announcements from the Chairman

- a) Possible postponement of elections May 2021

5. To deal with Items brought forward from last meeting, requiring a decision

- a) 'Ability' community transport.

6. To receive reports from County and District Councillors

7. To receive comments from parishioners present

8. To deal with General Correspondence requiring a decision which is not covered elsewhere on the agenda.

- a) Appointment of a Police Liaison Representative to act as a single point of contact with Northamptonshire Police.

9. Financial matters

- a) FUND BALANCES and financial state
- b) Internal control report

c) INCOME received and banked 29 Nov to 24 Dec	£
Lloyds Bank Interest November	0.96
2 x allotment holders Rent 2020-21	40.00

- d) Contract for website hosting etc from February 2021

e) ACCOUNTS FOR PAYMENT - see schedule attached to agenda

Plus any other accounts for work already ordered which may arrive after publication of this agenda

10. Planning (BR)

- a) APPLICATIONS None to consider at this meeting

- b) APPROVALS None advised

- c) REFUSALS None advised

- d) Any urgent planning matters to be reported to the Council.

11. Highways (SC)

- a) Update on HS2 Road Safety Projects
- b) Any information on HS2 works at Chipping Warden which may effect Byfield residents
- c) Request for footpath on one side of Boddington Road
- d) General highway issues raised with or to be raised with County Highways –
 - i) poor state of footpath beside Banbury Road
 - ii) reports of blocked surface water drains

12. Council Property including BRG pavilions (CD/MT/SC)

- a) Update on proposed improvements to Brightwell pavilion
- b) Separate water supply to Russell pavilion (Clk)
- c) Water supply to Brightwell pavilion, ground and Scout HQ.
 - i) Provision of enlarged chamber to hold sub-meter and possible replacement of sub-meter.
 - ii) Consideration of any revision to the proportion of water used at pavilion, wicket and Scout HQ.
- d) War Memorial Garden – consideration of installing at least one bollard to prevent vehicles driving over kerb alongside Banbury Lane.

13. Burial Ground and Closed Churchyard (JG)

a) Burial Ground

- i) Access improvements To consider making a new vehicle access or improve existing access.
- ii) Consideration of improvements within the burial ground e.g. existing paths, making new path between areas.

b) Closed Churchyard

- i) Repair of EF9.

14. Lights and Utilities (CD)

- a) Any faulty lights.
 - i) EF97 Clock Meadow update
- b) Upgraded lights in The Twistle.
- c) Initial thoughts on lights to be upgraded in 2021-2

15. Rights of Way (LC)

- a) Any known faults or problems.
- b) Stiles on EF16 – update.
- c) EF5 fingerpost Banbury Lane – update

16. Allotments, New Wood, Pocket Park (SB)

a) Allotments (LC)

i) Update on availability of any vacated plots.

b) New Wood/Pocket Park

i) Any planned work in New Wood/Pocket Park

ii) Any thoughts on renaming these two areas as one area. ***

17. General Environmental improvements (SB)

a) Replacing some rowans at The Causeway east side

b) Possible removal of self-seeded tree(s) at junction of The Causeway/Lovett Road. ***

18. Council owned Trees (CD)

a) Update on planned work around the village

b) Replacement new trees for The Causeway west side

c) Any thoughts on planting a few small trees in verges along The Causeway and Lovett Road ***

19. Communicating with parishioners (MT)

a) Use of BPC website

b) Use of BPC Facebook

20. Playground (BR)

a) Regular inspections

b) Report on new surface under nest swing

21. Brightwell Recreation Ground (MT)

a) 'Dogs on Leads' signs update

b) Clearing of the Cornbrook beyond 42 Church Street

c) Any other issues for consideration at future meetings.

22. Reports from representatives on village organisations

a) Village Hall Management Committee (JG)

b) Combined Charities (CD/MB)

Date of next meeting – Thursday 21st January - planning only re. DA/2017/0826 amended

Thursday 28th – any other urgent planning matters which may arise

Thursday 11th February - Full Council

Specific items for February agenda

- Risk Assessment update

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