

# BYFIELD PARISH COUNCIL

(Northants)

Clerk: Mrs A Weller, 18 Church Street, Byfield, Daventry, NN11 6XN  
Tel 01327 260022 [clerk@byfieldparishcouncil.org.uk](mailto:clerk@byfieldparishcouncil.org.uk)  
[www.byfieldparishcouncil.org.uk](http://www.byfieldparishcouncil.org.uk)

5<sup>th</sup> February 2021

Dear Councillor

This is your summons to a meeting of the Council on **Thursday 11<sup>th</sup> February 2021**.  
The meeting will be held via video link commencing at 7.30pm. Cllr Taylor will send details on how to join the meeting.

If you will not be able to attend would you please let me know.

The Agenda for the meeting is set out below.

Yours sincerely

*A J Weller*

Angela Weller  
Clerk to the Council

=====

## AGENDA

\*\*\* see Clerk's Notes for councillors

**To receive and approve apologies for absence –**

**1a. Declarations of any disclosable pecuniary interests** for items on this agenda.  
**Declarations of any disclosable non-pecuniary interests**

**1b.** Appointment of chairman for item 10bi (Planning) as Chairman has an interest. The appointment of a chairman for further items under 10 Planning may be necessary.

**2. To approve the minutes of the last meeting(s) -**

- 19<sup>th</sup> January
- 21<sup>st</sup> January – planning only

**3. To receive updates on any Outstanding Matters** (not covered elsewhere on the agenda)

- a) Renewal lease for Scout HQ. (Clerk has written to BPC solicitors)
- b) Updating Risk Assessment. (Chairman)
- c) Updating Financial Regulations. (Clerk)
- d) BPC assistance with Remembrance Sunday arrangements for 2021 and possibly onwards. \*\*\*

**4. To deal with items brought forward from the last meeting requiring a decision not covered elsewhere on the agenda. None.**

**5. To receive any announcements from the Chairman.**

- i) Update on local elections May '21

**6. To receive reports from County and District Councillors, if present.**

**7. To receive comments from parishioners present**

**8. To deal with General Correspondence requiring a decision** (not covered elsewhere on the agenda) None

**9. Financial matters**

- a) Financial state and Fund Balances
- b) Internal Control report

<b>c) Income banked since last meeting</b>		<b>£</b>
Lloyds Bank	Interest	1.03
Cricket Club & Scout Group	Water used Aug-Nov	54.71
HMR&C	Refund VAT Oct-Dec	1306.92

**e) ACCOUNTS FOR PAYMENT** see schedule at end of agenda

**10. PLANNING MATTERS**

**a) Applications Northants CC**

i) NCC 20/0070/WASCOU – Old PoW Camp, Boddington Road for change of use of storage and industrial yard for the purposes of an operational yard for the crushing and screening of hardcore and soils plus formalisation of existing access.

**b) Applications Daventry DC**

- i) DA/2020/1168 – 30 Banbury Lane for creation of first floor to existing dwelling by raising roof height and formation of dormer windows.
- ii) DA/2021/0015 – 3 Thomas Close for single storey kitchen extension, single storey garden room extension, new pitched roof to garage to replace existing flat roof.

**c) Consultation South Northants Council**

i) Draft Housing Supplementary Planning Document – runs to 26 February

**d) Approvals**

- i) DA/2020/0765 – Farol site, Boddington Road for 7 dwellings and garages. Dealing with Reserved Matters for appearance, landscaping, layout and scale. Note: qualifies for CIL payment to Parish Council.
- ii) DA/2020/1057 – 33 Bell Lane for 2-storey extensions to front, side and rear: single storey extensions to rear and full height glazing on front elevation.

**e) Refusals** None

**f) Embarking on a Neighbourhood Plan** – consideration of engaging a company to do this or by working locally with input from councillors and parishioners. See briefing paper from Cllr Ridyard.

g) Any urgent planning matters to be brought to the attention of the Council

**11. Brightwell Recreation Ground (MT)**

- a) Consideration of measures to alleviate flooding of the Corn Brook near to the rear of 42 Church Street, across the lower parking area of BRG and sometimes into the Scout HQ. \*\*\*
- b) Update on the 'Dogs on Leads' signs near to the playground area.

**12. Highway Matters (SC)**

- a) HS2 Road Safety Projects.
  - i) Update on bus shelter at Edwards Close
  - ii) Update on any possible chicanes on Woodford Road and Boddington Road to help reduce traffic speeds.
- b) Update on relief road at Chipping Warden and HS2 work there.
- c) Problems with blocked surface water drainage systems
  - i) Banbury Road
  - ii) The Green
- d) Any other highway matters to be reported to County Highways

### **13. Council Property including sports pavilions (CD)**

- a) Improvement plans for Brightwell pavilion – update.
- b) Separate water supply to Russell pavilion – update.
- c) Improvements to war memorial. \*\*\*
- d) War Memorial Garden RVG 57 – dealing with occasional vehicle access above double kerb.

### **14. Burial Ground + Closed Churchyard (JG)**

#### **a) Burial Ground**

- i) Vehicle access improvement. Consideration of quotation for two days of work to remove mulch.  
- See report from Cllrs Ridyard and Boddington. \*\*\*

- ii) Improving pedestrian access.

- iii) Consideration of further improvements within the burial ground itself.

#### **b) Closed churchyard**

- i) Update, if any, on repair of EF9.

### **15. Lights, Utilities (CD)**

- a) Any faulty lights. PL97 Clock Meadow on-going.
- b) Determining which remaining lights to be upgraded from April 2021.  
- See recommendation from Cllr Davis.

### **16. Rights of Way (LC)**

- a) EF16 – update on improvements to stiles.
- b) EF5 – redundant finger post
- c) Any known issues which have been or need to be reported to County Highways.

### **17. Allotments and Pocket Park ( SB & LC)**

#### **a) Allotments**

- i) Update on plot availability.
- ii) Update on state of the allotments re. drainage.

#### **b) Pocket Park**

- i) Update on any work in last month.
- ii) Work planned for the future.

### **18. General Environmental improvements (SB)**

- a) Self-seeded tree at junction of The Causeway/Lovett Road. Public or private tree?

### **19. Trees owned by Council (CD)**

- a) Planned work due to start 8<sup>th</sup> February – update report.
- b) Report of any known issues with trees owned by the Council.

### **20. Communicating with parishioners (MT)**

- a) Use of BPC website.
- b) Use of BPC Facebook

### **21. Playground (BR)**

- a) Report on weekly inspections over last month

### **22. Reports from representatives on village organisations**

- a) Village Hall - JG

**Date of next meetings - 25<sup>th</sup> February for planning if needed  
11<sup>th</sup> March – Full Council  
25<sup>th</sup> March – for planning if needed + Annual Parish Meeting.**