

BYFIELD PARISH COUNCIL

Clerk: Mrs Angela Weller - 18 Church Street, Byfield, Daventry NN11 6XN
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5th December 2020

Dear Councillor

This is your summons to the meeting of the Council on **Thursday 10th December** to be held via video conference commencing at 7.30p. Details of how to join the meeting will be sent by Cllr Taylor. If you cannot attend would you please let me know and give your reasons for absence.

The Agenda for the meeting is set out below.

Yours sincerely

A J Weller

Angela Weller
Clerk to the Council

Parishioners and the press are invited to attend the meeting

AGENDA

*** = notes to councillors from the clerk

Declarations of Pecuniary Interest relating to any items on this agenda

TO RECEIVE and ACCEPT APOLOGIES for absence –

1. TO APPROVE THE MINUTES OF THE LAST MEETINGS –
- 12th November

2. TO RECEIVE UPDATES ON MATTERS STILL OUTSTANDING (and not covered elsewhere on the agenda)

- a) Risk Assessment - with Chairman.
- b) Scout HQ replacement lease – await comments from the Group to draft lease.
- c) New Financial Regulations - Clerk working on.

3. CHAIRMAN'S ANNOUNCEMENTS

4. TO RECEIVE REPORTS FROM COUNTY and DISTRICT COUNCILLORS

5. COMMENTS FROM ANY PARISHIONERS JOINING THE MEETING

6. GENERAL CORRESPONDENCE (not covered elsewhere on the agenda)

- a) Request for parking improvements in Jubilee Close including possible use of grants from HS2
- b) 'Ability' door to door transport to local towns. Offer to supplement bus service. ***
- c) Request from local branch of Royal British Legion for Council to consider taking on/helping with organisation of the Remembrance Day service at the war memorial in 2021.
- d) Census 2021- how the Council can help. ***

7. TO DEAL WITH ANY MATTERS NEEDING A DECISION BROUGHT FORWARD FROM THE LAST MEETING
and not covered elsewhere on the agenda

8. FINANCIAL MATTERS

- a) Report on present financial state
- b) Internal Control report

c) INCOME received/banked November

Lloyds Bank	Interest	£1.01
Edd Frost	Burial fee (Geo McCoy)	£305.00
3 tenants	Allotment rents	£86.00
Byfield Tigers FC	Repayment of building insurance	£254.42
Byfield CC, FC and TC	Repayment for testing fire extinguishers	£96.79

d) Audit 2019-20. Report by external auditors. ***

e) Payment of membership fee for the Clerk to the Society of Local Council Clerks for 2020 at £??? ***

f) Consideration of continuing with paying an honorarium for work at war memorial gardens. ***

g) Honoraria for litter collecting. Consideration of increasing sum per hour. ***

h) Setting BUDGET for 2021-22. Proposal issued by Chairman.

i) Setting of precept request for 2021-22

j) ACCOUNTS FOR PAYMENT - see schedule at end of agenda
- plus any invoices, for work already approved by the Council, which arrive after the publication of this agenda

9. PLANNING MATTERS (BR)

a) Applications - None received to date

b) Approvals - None at time of writing agenda

c) Refusals - None at time of writing agenda

d) Any urgent planning matters to be brought to the attention of the Council, arising after publication of the agenda.

10. COUNCIL PROPERTY including pavilions (CD/SC/MT)

a) Improvements to Brightwell Pavilion – update on grant application.

b) Separate water supply to Russell Pavilion. (Clerk)

c) Policy for seeking reimbursement for water used in Brightwell pavilion/cricket wicket/Scout HQ ***

11. BURIAL GROUND and CLOSED CHURCHYARD (JG)

a) Burial Ground

i) Setting of fees for the 12 months from 1 January 2021 ***

ii) Update on request for memorial

iii) Report from Working Party on access improvements for hearse and other vehicles

b) Closed Churchyard

i) Repair of stone wall

ii) State of RoWs through churchyard ***

12. LIGHTING and UTILITIES (CD)

a) Report of any faulty lights

b) Update, if any, on when upgraded lights in The Twistle will be fully connected.

13. RIGHTS OF WAY (LC)

a) Any new issues to be reported to landowners/County Highways

b) Possible improvements to some stiles on EF16 (Clock Meadow to Boddington Road)

c) Lost fingerpost for EF5 from Banbury Lane. ***

14. ALLOTMENTS, NEW WOOD/POCKET PARK, ENVIRONMENT

a) Allotments (LC)

i) Letting of plots 2020-21. Dealing with non-payment/response to reminders. ***

b) New Wood/Pocket Park (SB)

- a) Report on any work carried out in last month.
- b) Plans for the future
- c) Dealing with increase in litter.

15. GENERAL IMPROVEMENTS TO THE ENVIRONMENT (SB)

- a) Replacing some of the new rowans at The Causeway
- b) Update, if any, on future environmental plans

16. TREES and tree work (CD)

a) Consideration of felling remaining cherry tree at junction of The Causeway and Woodford Road. ***

17. COMMUNICATING WITH PARISHIONERS (MT)

a) Update on use of BPC website/Facebook.

18. PLAYGROUND (BR)

- a) Weekly inspection reports.
- b) Replacing safer surface under news swing. Consideration of quotes received.
- c) Replacing safer surface under toddler play area. For next financial year?

19. BRIGHTWELL RECREATION GROUND (MT)

- a) 'Dogs on Leads' notices including installation.
- b) Proposal for improving the turning area between village hall and Russell Pavilion. (JG)
- c) Clearing the Cornbrook near to Scout HQ and beside access track. (Clk/SS) ***

20. HIGHWAYS (SC)

- a) HS2 road safety projects updates.
- b) Update on works at Chipping Warden
- c) Poor state of footway between The Twistle and Banbury Lane, beside A361. ***
- d) Any matters to be reported to NCC (Highways).

21. REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- a) Village Hall (JG)
- b) Combined Charities (MB and CD)

Date of next meeting – Thursday 14th January 2021 – to be confirmed

An additional meeting may be required before January if urgent planning matters arise.

Items for January meeting

Setting **precept** for 2021-2 if not agreed in December

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