

# BYFIELD PARISH COUNCIL

Clerk: Mrs A Weller, 18 Church Street, Byfield, Daventry NN11 6XN  
Tel/Fax 01327 260022

9<sup>th</sup> August 2021

Dear Councillor

This is your summons to the meeting of the Council to be held on **Thursday 12<sup>th</sup> August at 7.30pm** in Byfield Village Hall. If you will not be able to attend please let me know. The Agenda for the meeting is set out below.

Yours sincerely

*A J Weller*

Angela Weller  
Clerk to the Council

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## AGENDA

### Declarations of any Disclosable Pecuniary Interests

#### TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE –

#### 1. TO APPROVE THE MINUTES OF THE LAST MEETING(S)

- 10<sup>th</sup> July - Full Council

#### 2. TO RECEIVE AN UPDATE ON MATTERS OUTSTANDING and not covered elsewhere on the agenda

- a) Updating the Risk Assessment - with Chairman
- b) Scout HQ lease
- c) Updating Financial Regulations – with Clerk
- d) Members Register of Interest forms for WNC

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#### 3. TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIRMAN

#### 4. REPORT BY DISTRICT CLLR FROST

#### 5. COMMENTS FROM PARISHIONERS PRESENT

#### 6. TO DEAL WITH MATTERS BROUGHT FORWARD FROM THE LAST MEETING(S) requiring a decision.

None

#### 7. TO DEAL WITH GENERAL CORRESPONDENCE REQUIRING A DECISION and not covered elsewhere on the agenda.

- a) WNC consultation on establishing Standing Orders for the new Council – runs only to 31 August. \*\*\*\*

#### 8. FINANCE

- a) Financial position
- b) Internal control report
- c) Report on 2020-21 Audit – if received.

d) INCOME received since last meeting – see separate list

e) ACCOUNTS FOR PAYMENT – see separate list

## 9. PLANNING (BR)

### a) APPLICATIONS – WNC

- i) **WND/2021/0353 – Morgan’s Orchard, Whitecroft Lane** for construction of outbuilding to house swim spa and hot tub.
- ii) **WND/2021/0329 – 45 Church Street** for LB consent for re-roofing of all slopes plus associated reconstruction of lead valleys and mortar replacement.
- iii) **WND/2021/0425 – 57 Church Street** for LB consent to add a thatched canopy porch to north gable elevation.
- iv) **WND/2021/0426 – 57 Church Street** for LB consent to replace existing front door with new oak door.

b) APPROVALS – none found

c) REFUSALS – none found

d) Any **Urgent** planning matters to be brought to the attention of the Council.

## 10. COUNCIL PROPERTY, including pavilions on BRG and trees (CD)

- a) Consideration of supplying a waste bin for the Public Open Space at the closed end of Clock Meadow.  
(request by a resident) \*\*\*\*
- b) Agreement for the wording, and quantity, for ‘No responsibility’ notices for parking areas
- c) Consideration of the Chairman’s working paper regarding benches – donated or purchased – if available
- d) Separating water supplies for village hall and Russell pavilion/bowls green \*\*\*\*
- e) Providing name boards for the two pavilions \*\*\*\*

## 11. BPC BURIAL GROUND and CLOSED CHURCHYARD (JG)

### a) Burial Ground

- i) Possibly re-sinking of fallen memorial stone
- ii) Update, if any, on quote for creating alternative hearse access

### b) Closed Churchyard

- i) Helping to fund re-setting unsafe memorials.

## 12. LIGHTS and UTILITIES (CD)

- a) Report of any failed/failing lights
- b) Trees over-hanging PL82 at Fiveways. \*\*\*\*

## 13. ALLOTMENTS, POCKET PARK & GENERAL ENVIRONMENT (SB and LC)

### a) Allotments (LC)

- i) Organising and funding a ‘get together’ for allotment holders in the village hall in October.
- ii) Update on possible problem with rats
- iii) Position with letting of plots.
- iv) Any thoughts on clearing bank beside Farndon Road.
- v) Damage to fence beside Farndon Road

### b) Pocket Park

- a) Report on work by volunteer group.

### c) General Environmental matters

- a) List of tasks for contractor in August

## 14. COMMUNICATING WITH PARISHIONERS (JG)

- a) Website and Facebook
- b) Update on finding a replacement Webmaster.

## 15. PLAYGROUND (BR)

- a) Weekly inspection reports – any issues raised
- b) Annual safety inspection report – any issues raised requiring urgent attention
- c) Damage to surface under nest swing (quote to replace being sent). \*\*\*\*
- d) ‘Dogs to be on leads’ signs – any update on re-setting

**16. BRIGHTWELL RECREATION GROUND (no designated councillor)**

- a) Consideration of quotations for creating an over-flow pipe to alleviate flooding at southern end.
- b) Update on any site meeting with Tigers FC representatives regarding them funding a storage container for goals etc.

**17. HIGHWAYS (SC)**

- a) Updates on any local HS2 matters.
- b) Verge o/s 12 High Street – update on alleviation of flooding of A361 and deterrents to vehicles driving over the verge. \*\*\*\*
- c) Update on plans to seek traffic calming measures on A361 north from The Twistle.
- d) Locations for Speed Indicator Device. \*\*\*\*

**18. RIGHTS OF WAY**

- a) Report on any issues noted within the last month
- b) Update on seeking Permitted Access alongside Boddington reservoir feeder stream

**19. BRIGHTWELL RECREATION GROUND CHARITY**

- a) Update on opening new bank account

**20. REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS**

- a) Village Hall

**Date of next meeting** Thursday 26<sup>th</sup> August for planning – if required  
Thursday 9<sup>th</sup> September - Full Council

**Items for next Agenda**