

BYFIELD PARISH COUNCIL

Clerk: Mrs Angela Weller - 18 Church Street, Byfield, Daventry NN11 6XN
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3rd December 2021

Dear Councillor

This is your summons to the meeting of the Council on **Thursday 9th December** in Byfield Village Hall commencing at 7.30p. If you cannot attend would you please let me know and give your reasons for absence.

The Agenda for the meeting is set out below.

Yours sincerely

A J Weller

Angela Weller
Clerk to the Council

Parishioners and the press are invited to attend the meeting

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AGENDA

*** = notes to councillors from the clerk

Signing in of new Councillor

Declarations of Pecuniary Interest relating to any items on this agenda

TO RECEIVE and ACCEPT APOLOGIES for absence –

1. TO APPROVE THE MINUTES OF THE LAST MEETINGS –

- 28th October (mainly planning matters)
- 11th November

2. TO RECEIVE UPDATES ON MATTERS STILL OUTSTANDING (and not covered elsewhere on the agenda)

- a) Risk Assessment - with Chairman.
- b) New Financial Regulations - Clerk still working on typing up revised issue.
- c) Ideas for possible commemorative gifts for Platinum Jubilee.
- d) Policy document re. memorable benches on BPC land

3. CHAIRMAN'S ANNOUNCEMENTS

4. REPORT FROM DISTRICT COUNCILLOR

5. COMMENTS FROM ANY PARISHIONERS JOINING THE MEETING

6. GENERAL CORRESPONDENCE (not covered elsewhere on the agenda)

7. TO DEAL WITH ANY MATTERS NEEDING A DECISION BROUGHT FORWARD FROM THE LAST MEETING
and not covered elsewhere on the agenda

8. FINANCIAL MATTERS

- a) Report on present financial state
- b) Internal Control report

c) INCOME received/banked November		
Lloyds Bank	Interest	£1.03
Byfield Tigers FC +		
Byfield TC	Repayment of building insurance	£357.69
Byfield CC, FC and TC	Repayment for testing fire extinguishers	£100.15
1 tenant	Allotment rents	£13.00
Groundworks/HS2	Repayment for CCTV on pavilion	£1161.00

d) Payment of membership fee for the Clerk to the Society of Local Council Clerks for 2021 at £??? ***

e) Consideration of continuing with paying an honorarium for work at war memorial gardens. ***

f) Setting of precept request for 2022-23

g) ACCOUNTS FOR PAYMENT - see separate schedule

- plus any invoices, for work already approved by the Council, which arrive after the publication of this agenda

9. PLANNING MATTERS (BR)

a) Applications

i) DA/2017/0826 Amended – outline application for 78+ houses and new medical centre. Revised impression of exterior of proposed medical centre and internal layout + letter re. S106 Agreement provisions and highways provisions.

ii) WND/2021/0336 – 8 Boddington Road for vehicular access. ***

iii) WND/2021/0781 – 33 Bell Lane for alterations/extensions to garage including formation of 1st floor for use as a home office/store.

iv) WND/2021/0805 – 4 Bell Lane for single storey front extension and 2 x 2 storey rear extensions.

b) Approvals - None at time of writing agenda

c) Refusals - None at time of writing agenda

d) Any urgent planning matters to be brought to the attention of the Council, arising after publication of the agenda.

10. COMMUNICATING WITH PARISHIONERS (JG)

a) Update on use of BPC website/Facebook.

b) Seeking new webmaster

11. PLAYGROUND (BR)

a) Weekly inspection reports.

b) Thoughts on possible additional items for financial year 2022-23

12. BRIGHTWELL RECREATION GROUND

a) Flood relief work – update. ***

b) Possible improvements to overflow parking area near to village hall (LC leading)

c) Further trimming of hornbeam hedge and treating of elders growing therein. ***

13. RIGHTS OF WAY (LC)

a) Report on inspection of possible damage to kissing gate off The Twistle

b) Ownership of Muddy Lane – EF14 ***

c) Any new issues to be reported to landowners/County Highways

d) Possible creation of permissive path from reservoir to EF4 ***

14. HIGHWAYS (SC)

a) Update, if any, on alleviating flooding on Church Street near access to Recreation Ground

b) Any issues which need to be reported to County Highways.

c) Any HS2 updating matters.

15. COUNCIL PROPERTY including pavilions (SC/JG/CD) and tree work (CD)

a) Contract(s) to improve the Brightwell Pavilion – report on progress by the Pavilion Committee
Works in Progress insurance cover for this work. ***

b) Suggestions for tree work over the winter months ***

c) Ownership label for Fessey Road grit bin. ***

16. BURIAL GROUND and CLOSED CHURCHYARD (JG)

a) Burial Ground

- i) Setting of fees for the 12 months from 1 January 2022
- ii) Update on letting a contract to make an alternative access for hearses
- iii) Refurbishing memorial gates - update

b) Closed Churchyard

- i) Update on re-setting unstable memorials

17. LIGHTING and UTILITIES (CD)

- a) Report of any faulty lights

18. ALLOTMENTS, NEW WOOD/POCKET PARK, ENVIRONMENT

a) Allotments (LC)

- a) Repair of damaged roadside fence
- b) Letting of the 3 mini-plots

b) New Wood/Pocket Park (SB)

- a) Report on any work carried out in last month.
- b) Plans for the future

c) General improvements to the environment (SB)

- a) Consideration of establishing a Policy on how Council might deal with the effects brought about by Climate Change
- b) Update, if any, on future environmental plans

19. REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- a) Village Hall (JG)

Date of next meeting – Thursday 13th January 2022

An additional meeting may be required before January if urgent planning matters arise.

Items for January meeting

Setting **precept** for 2022-23 if not agreed in December

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