

BYFIELD PARISH COUNCIL

Clerk: Mrs A Weller, 18 Church Street, Byfield, Daventry NN11 6XN
Tel/Fax 01327 260022

12th June 2021

Dear Councillor

This is your summons to a meeting of the Council to be held on **Thursday 17th JUNE 2021 at 7.30pm** in Byfield village hall, The Green, Byfield. If you will not be able to attend would you please let me or the Chairman know.

The Agenda for the meeting is set out below.

Yours sincerely

A J Weller

Angela Weller
Clerk to the Council

AGENDA

*** = Clerk's notes for councillors

DECLARATIONS OF DISCLOSABLE INTERESTS –

- Pecuniary
- Non-pecuniary

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE –

2. TO APPROVE THE MINUTES OF THE LAST MEETING(S) –

- 17th May
- 27th May

3. TO RECEIVE AN UPDATE ON ANY MATTERS ONGOING- not covered elsewhere on the agenda

- a) Scout HQ lease. (Solicitor dealing with Scout Association Trust Corporation)
- b) Updating/revising Financial Regulations (still for Clerk to do)
- c) Updating Risk Assessment (Chairman working on)

4. TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIRMAN

5. WEST NORTHANTS COUNCILLOR

6. PUBLIC COMMENT TIME

7. TO REVIEW POLICIES on ARCHIVING and DISPOSAL OF DOCUMENTS

- a) Planning
- b) Finance

8. GENERAL CORRESPONDENCE requiring a decision by Council (and not covered elsewhere on the agenda)

- a) Byfield School – request by one class for more local action to help limit Climate Change. ***

9. FINANCE

a) Financial state, including fund balances

b) Report on **Internal Control**

c) **INCOME** since the last meeting

Lloyds Bank	Interest for April	£0.74
HMR&C	VAT refund for April	£2, 222.56
P O'Donahue	Fees for burial of ashes + memorial	£259.00
M Bothwell	Allotment rent (7A)	£5.00
Humphris Funerals	Burial fees (2) – Maurice Smith and Jesse Jones	£620.00

d) Request from Byfield Bowls Club for possible help with the necessary purchase of a new mower for the green. ***

e) Consideration of quotations to upgrade outside lights on village hall and Russell Pavilion – if received in time.

f) External Audit 2020-21

g) **ACCOUNTS FOR PAYMENT** See schedule at end of agenda

10. PLANNING – BR

a) APPLICATIONS (DDC) None to consider

b) APPROVALS None

c) REFUSALS None

d) Street name for new development on former Farol site, Boddington Road. ***
Request from WNC. Developer suggests 'Foxgrove'

e) Any urgent planning matters to be reported to Council.

11. LIGHTS and UTILITIES -CD

a) Report of any problems with any lights

b) Clearing back overgrown foliage beside EF7 so that PLs 41 and 55 are more useful. ***

12. ALLOTMENTS - POCKET PARK - ENVIRONMENT – SB, with LC

a) Allotment gardens (LC)

i) Mowing of central grass path + community garden paths

ii) Review of allotment rents from 1 October 2022. (Note no increase due in October 2022)

b) Pocket Park

a) Report on work carried out

b) Programme of future work planned.

c) Any work required for Sheep Meadow 1

c) Environment in general

i) Clearing sedges from Westhorpe Brook (beside Tennis Courts)

ii) The Queen's Green Canopy – plant a tree for The Jubilee. Consideration of what, and where, for planting from October 2021.

iii) Trying to deal with so many cars outside the school at arriving and departing time.

13. COMMUNICATING WITH PARISHIONERS (JG)

- a) Statistics - if available.
- b) Any development on finding a new webmaster

14. PLAYGROUND – BR

- a) Report on weekly inspections
- b) ‘Dogs on Leads’ signs. ***
- c) Annual safety inspection due in June

15. BRIGHTWELL RECREATION GROUND –

- a) Update on proposal for overflow flood channel under lower parking area.
- b) Any other proposals to help reduce flooding across parking area and possibly into Scout HQ ***
- c) Any further update on verbal request for a storage container for Tigers FC for goals etc.
- where to locate, from where to obtain, maintenance

16. HIGHWAYS - SC

- a) Update on local HS2 matters
- b) Reinstatement of verge outside Flora Innes House, High Street.
- c) Feed back on meeting with Highways Liaison Officer on 16 June on various issues. ***
 - vehicles over-running verge o/s 12 High Street and associated flooding
 - managing traffic congestion near school
 - renewed request for bollards o/s 23 High Street (verbal)
- d) Request from the Annual Parish Meeting for some form of traffic calming to help reduce traffic speed and related noise on A361 from The Twistle to Edwards Close.

17. COUNCIL PROPERTY include sports pavilions and trees – CD with SC

- a) Brightwell Pavilion improvement plans. Latest update on the grant application.
- b) Separate water supply to Russell Pavilion. ***
- c) ‘No responsibility’ signs for parking areas belonging to the Council. ***
- d) Repair of hexagonal seat in Pocket Park,
- e) Fessey Road grit bin – installed and with some grit added.

18. BURIAL GROUND and CLOSED CHURCHYARD -JG

a) Burial Ground

- i) Quote for improvements to access
- ii) Possible ‘sinking’ of one laid flat memorial.
- iii) Dealing with sunken graves or those still with ‘mounds’.

b) Closed churchyard

- i) Care of fallen/unsafe memorials – report from Working Party (JG/SB/BR) ***
- ii) Concern about long grass in ‘new’ section of the churchyard. Consideration of increasing cutting to twice a month in the early growing season. Also whether or not to have the grass from the strimming collected up. If so, where to put it? ***

19. RIGHTS OF WAY – Clerk

- a) Parish Path Warden nomination
- b) Any known issues with RoWs

20. REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- a) Village hall

**Date of next scheduled meeting – Thursday 24 June - for planning if needed
Thursday 8 July- Full Council**

Agenda items for next meeting

