

BYFIELD PARISH COUNCIL

Clerk: Mrs A Weller, 18 Church St, Byfield, Daventry NN11 6XN
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5th January 2019

Dear Councillor

This is your summons to the meeting of the Council to be held on **Thursday 10th January**, commencing at 7.30pm in the Meeting Room (lower annex) at Byfield village hall, The Green, Byfield.
If you cannot attend please let me know.

The agenda for the meeting is set out below.

Yours sincerely

Angela Weller
Clerk to the Council

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AGENDA

Declarations of Pecuniary Interest

1. **To receive and consider apologies for absence –** Cllrs Buckley and Taylor
2. **To approve the minutes of the last meetings –**
 - 22nd November 2018 (planning only)
 - 12th December 2018
3. **To receive updates on matters still outstanding –** and not covered elsewhere on the agenda
 - a) Risk Assessment update. Date awaited for meeting with Brackley TC.
 - b) Requirement re GDPR. Still to be done. **Clerk**
 - c) Registering Village Greens with Land Registry – still to be done. **Clerk**
 - bd Scout HQ lease – still to be done. **Clerk**
4. **To deal with Items brought forward from last meeting, requiring a decision**
 - a) On-line banking and/or paying by BACS. Date awaited for meeting with Brackley TC. **Chair/Clerk**
5. **To receive any announcements from the Chairman**
 - a) Report on DDC Parish/Town Councils' meeting 13 December
6. **To receive reports from County and District Councillors**
7. **To receive comments from parishioners present**
8. **To deal with General Correspondence requiring a decision** which is not covered elsewhere on the agenda.
None.
9. **Financial matters**
 - a) FUND BALANCES and financial state
 - b) Internal control report

c) INCOME received and banked 29 Nov to 28 Dec	£	
Lloyds Bank	Interest November	4.40
2 x allotment holders	Rent	45.00
Cash	Sale of council wood	60.00
Cricket Club and Scout Group	Water used Aug to Nov	168.06

d) **Setting Precept for 2019-20** (see discussion paper from the Chairman)

e) Contract for website hosting etc beyond 31 March 2019.

f) **ACCOUNTS FOR PAYMENT - see schedule attached to agenda**

10 . Planning

a) APPLICATIONS None to consider

b) APPROVALS

i) DA/2018/942 – 2 Woodford Road for pergola to front garden and summer house at rear garden. (retrospective)

ii) DA/2018/986 – 14 Clock Meadow for single storey flat roof extension to form sun room.

c) REFUSALS None received

d) Daventry DC – Notice of submission of Settlements and Countryside Local Plan (part 2) for 2011-2029. Independent examination by Planning Inspectorate.

e) Any urgent planning matters to be reported to the Council.

11. Highways and Rights of Way

a) HS2

i) Report on Action Group activities.

ii) Information on funding streams to assist communities close to HS2.

b) Other highway matters

i) Update on any matters reported to Highways via Street Doctor or by other means.

ii) Any highway matters which need to be reported e.g. potholes, blocked drains

c) Speed Indicator Device

i) Update on repair to SID 1.

ii) Purchase of SID 2 – ordered 4th January.

e) Rights of Way

i) Update on known issues e.g. EF14 and EF2. Waymarkers available for EF14. Who to install?

ii) Any new issues to be notified to Northants Highways

12. Allotments, New Wood, Pocket Park

a) Consideration of allocating an area for the planting of memorial trees, including the variety of trees which may be planted and possible limits on numbers.

b) Consideration of any work on trees needed before end of March.

c) Dealing with litter being left in Pocket Park/New Wood area (also on parts of Recreation Ground)

13. Lights and Utilities

a) Possible change to LED lanterns.

i) Report on site meeting with a contractor.

ii) Feedback from councillors who have visited villages with LED lights.

iii) Consideration of site in village for possibly 3 or so lights to be changed to LED lanterns so that parishioners can comment.

b) Outstanding repairs to existing lights PL49 (requires work by Western Power) and PL79 (deemed uneconomical to repair)

c) Any other lights which require attention.

14. Brightwell Recreation Ground

- a) Request from Bowls Club for financial assistance with improvements to toilets in the bowls/tennis pavilion. Feedback on site visit after December meeting and consideration of any financial help to be given.
- b) Sports Pavilion (Cricket and Football). Proposals for work to be carried out to effect repairs, in order of priority.
- c) Update on dealing with possible removal of assorted items belonging to the two sports clubs.
- d) Damage to silver birch tree beside EF18 (between tennis courts and rear of Edwards Close).
Proposed action?

15. Playground

- a) Report on weekly equipment inspections
- b) Working party for replacement of safer surface under nest swing.
- c) Update, if any, on grant application for new/replacement play equipment.

16. Burial Ground

17. Reports from representatives on village organisations

- a) Village Hall Management Committee

**Date of next meeting – Thursday 24th January - planning if needed
Thursday 14th February - Full Council**

Specific items for February agenda

- Updating Risk Assessment

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