

BYFIELD PARISH COUNCIL

Clerk: Mrs A Weller, 18 Church Street, Byfield, Daventry NN11 6XN
Tel/Fax 01327 26022

7th June 2019

Dear Councillor

This is your summons to a meeting of the Council on **TUESDAY 11 JUNE 2019 at 7.30pm** in the Meeting Room of the village hall, The Green, Byfield. If you will not be able to attend would you please let me know.

The Agenda for the meeting is set out below.

Yours sincerely

A J Weller

Angela Weller
Clerk to the Council

AGENDA

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

1. **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE** – Cllr Ridyard, Cllr Buckley
2. **TO APPROVE THE MINUTES OF THE LAST MEETING(S)** –
 - 16th May
3. **TO RECEIVE AN UPDATE ON ANY MATTERS ONGOING-** not covered elsewhere on the agenda
 - a) Scout HQ lease. Still on-going. c/f
 - b) Registering RVGs with Land Registry. Still on-going.- c/f
 - c) **Updating Risk Assessment** Carry forward
4. **TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIRMAN**
5. **REPORTS BY PRINCIPAL COUNCILLORS**
6. **PUBLIC COMMENT TIME**
7. **TO REVIEW POLICIES on ARCHIVING and DISPOSAL OF DOCUMENTS**
 - a) Planning carry forward to July
 - b) Finance ditto
8. **GENERAL CORRESPONDENCE requiring a decision by Council** (and not covered elsewhere on the agenda)
 - a) Byfield School – request to be able to sow/plant wild flowers in verges which are not mowed. Also request for sites for bug hotels/hedgehog shelters. Expanding the New Wood by planting a tree for a new family at the school or a new child (families willing to purchase).

9. FINANCE

a) Financial state, including fund balances

b) Report on **Internal Control**

c) **INCOME** since the last meeting

Lloyds Bank	Interest for April	£3.88
Edd Frost and Daughters	Burial fee – Mr Simmons	£605.00
Cash	Allotment rent (M3)	£5.00

d) Issues raised by Internal Audit requiring attention.

e) **ACCOUNTS FOR PAYMENT** See schedule at end of agenda

10. PLANNING – BR

a) APPLICATIONS (DDC) None

b) APPROVALS None

c) REFUSALS None

d) Warks County Council – Consultation on Underground Coal Gasification Warks Minerals Plan 2018. Runs to 9th July

e) Any urgent planning matters to be reported to Council.

11. ALLOTMENTS, NEW WOOD/ POCKET PARK – SB

a) Allotment gardens including Wetland area

i) Review of allotment garden rents from 1 October 2020 (12 months' notice required of any increase)

ii) Update on creating new plots

b) Pocket Park – update on installation of speed restrictors on access track to BRG

12. HIGHWAYS - SC

a) Update on HS2 matters

b) Update on SID 1 and SID 2

13. RIGHTS OF WAY – LC

a) Issues with RoWs – reported or resolved.

b) System for advising Highways of issues with RoWs.

14. BRIGHTWELL RECREATION GROUND – MT/SC

a) Update on any more work required on Sports Pavilion 1 (cricket/football)

b) Request from Tigers FC for storage facility for portable goals.

15. LIGHTING and UTILITIES - CD

a) Update on proposal for LED light on PL44

16. COMMUNICATING WITH PARISHIONERS – MT

a) Update on Website and Facebook contacts

b) Website contract

17. PLAYGROUND – BR

a) Report on regular inspection of equipment

b) Update on supply/installation of new play items

c) Annual safety inspection

d) Installing safety bark under units.

18. REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

a) Village hall

**Date of next scheduled meeting – Thursday 27 June - for planning if needed
Thursday 11 July- Full Council**

Agenda items for next meeting