

# BYFIELD PARISH COUNCIL

Clerk: Mrs A Weller, 18 Church Street, Byfield, Daventry NN11 6XN  
Tel/Fax 01327 260022

5<sup>th</sup> April 2019

Dear Councillor

This is your summons to the meeting of the Council on **Thursday 11<sup>th</sup> April 2019 at 7.30 pm** in Byfield village hall Meeting Room. If you will not be able to attend would you please let me know.

The Agenda for the meeting is set out below.

Yours sincerely

*A J Weller*

Angela Weller  
Clerk to the Council

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## AGENDA

**Declaration of any disclosable interests** for items on this agenda

**1. To receive and accept apologies for absence –**

**2. To approve the minutes of the last meetings –**

- 14<sup>th</sup> March (Full Council)

**3. Update on matters outstanding, and not covered elsewhere on the agenda**

- a) Consideration of making payments by BACS.) Report on meeting with Brackley TC
- b) Updating Risk Assessment. )
- c) Registering Village Green with Land Registry – on going with Clerk.
- d) Scout HQ new lease. On-going with Clerk
- e) Requirements under the GDPR. On going with Clerk.

**4. Items requiring a decision brought forward from last meeting**

- a) Entry for Northants ACRE Village Awards 2019

**5. Chairman's announcements including any matters from Annual Parish Meeting.**

**6. Public comment time**

**7. Reports by County and District Councillors**

**8. General Correspondence requiring a decision** (not covered elsewhere on the agenda)

**9. Financial matters**

- a) Financial position and Fund balances at year end.(Clerk)
- b) Internal Control report (Chairman and Cllr Davis)

### **c) Income since the last meeting**

Lloyds Bank	Interest	£3.43
AJ Mills	Memorial fee	£14.00
Humphris Funerals	Burial – Mrs K Watson	£305.00
Byfield Cricket Club	For water used Nov-Feb	£44.34
Daventry Norse	Refund of DD taken in error	£55.80

### **d) Audit 2018-19** for meeting on Thursday 25<sup>th</sup> April

e) Consideration of making a donation to Northants ACRE for 2019-20. £35.00 (same last year)

f) Consideration of continuing with Small World Systems to host website for a further 12 months or a different period and at what level and price.

### **g) ACCOUNTS FOR PAYMENT See schedule at end of agenda.**

- Plus any other accounts for work already approved by the Council but presented after publication of this agenda.

## **11. Planning matters**

### **a) DDC APPLICATIONS**

i) DA/2019/0199 – 5A Church Street for first floor extension over existing single storey extension.

b) DDC PLANNING PERMISSIONS None received

c) DDC PLANNING REFUSALS None received

d) Neighbourhood Planning. Consideration of offer from planning support company to speak to Council about possible engagement to undertake a Neighbourhood Plan.

*See Clerk's notes.*

e) South Northants Council – consultation on draft Statement of Community Involvement. Runs to 19<sup>th</sup> May.

f) Any urgent planning matters to be brought to the attention of the Council, arising after publication of this agenda.

## **12. Lighting, Utilities**

a) Consideration of removing PL47 from Council inventory and transferring it to Holy Cross church. Costs involved from Western Power and for supply/installation of new light.

*See Clerk's notes*

b) Update on possibility of converting street lights to LED bulbs. Trial installation?

## **13. Allotments, Pocket Park/New Wood**

### **a) Allotments**

i) Verbal request for repair of fence beside plot 13.

*See Clerk's notes.*

### **b) Pocket Park and New Wood**

Update on any work.

## **14. Highways**

### **a) Speed Indicator Devices**

i) Consideration of purchasing 2 extension poles and clips to hold SIDs at correct height.

*See Clerk's notes*

ii) Update on state of SID1 and SID2.

**b) Monitoring traffic speed and type**

- i) Consideration of purchasing rubber tube counters for installation on the highway.
- ii) Consideration of undertaking a Road Safety Audit.

**c) Update on HS2 traffic**

**d) Other highway matters**

- i) Concern expressed by parishioner at traffic speed on Woodford Road and difficulty in crossing the road in safety. Remedial measures to be considered? Speed Watch? Request to Northants Highways for a chicane?

**15. Burial Ground and Closed Churchyard**

- a) Consideration of levelling some graves in burial ground.
- b) Report on meeting with DDC officer re closed churchyard maintenance.
- c) Any further work to be considered at closed churchyard e.g. severing of ivy on walls?  
Structural survey of state of walls?

See Clerk's notes

**16. Playground**

- a) Report on regular inspections
- b) Update on new playground equipment supply and installation
- c) Programme for adding new safety bark under some items.

**17. Brightwell Recreation Ground**

- a) Proposed ground works in front of sports pavilion to reduce ground water retention.
- b) Proposed internal works in the sports pavilion.
- c) Clearing of streams around, and beyond, the BRG.

**18. Communicating with parishioners**

- a) Website
- b) Facebook

**19. Reports by representatives on village organisations**

- a) Village Hall (JG)
- b) Combined Charities (CD)

**Next meetings – Thursday 25<sup>th</sup> April** – for any planning matters and approval of  
Annual Audit Return  
**Thursday 9<sup>th</sup> May** - Full Council and Annual Meeting

