

BYFIELD PARISH COUNCIL

Clerk: Mrs A Weller, 18 Church Street, Byfield, Daventry NN11 6XN
Tel/Fax 01327 260022

5 April 2013

Dear Councillor

This is your summons to the meeting of the Council on **Thursday 11th April 2013 at 7.45 pm** in the lower annexe of the village hall. If you will not be able to attend would you please let me know and give the reason for non-attendance.

The Agenda for the meeting is set out below.

Yours sincerely

Angela Weller
Clerk to the Council

AGENDA

To receive and accept apologies for absence – Cllr Overy

1. Declaration of any disclosable interests for items on this agenda

2. To approve the minutes of the last meetings –

- 14 March (Full Council)

3. Update on matters outstanding, and not covered elsewhere on the agenda

- a) Purchase of land at Fiveways
- b) Possible grant to Bowls Club
- c) Speed Watch
- d) Registering Community Assets

4. Items requiring a decision brought forward from last meeting

- a) Procedure/policy for seeking and responding to grant applications from village organisations

5. Chairman's announcements

- **Closure of meeting for public comments, plus reports from District and County Councillors**

6. General Correspondence requiring a decision (not covered elsewhere on the agenda)

None

7. Financial matters

- a) Financial position and Fund balances at year end.(Clerk)
- b) Internal Control report (Chairman)

c) Income since the last meeting

Byfield village hall	Peppercorn rent 2012-13	£
Brightwell Rec Ground	ditto	0.05
Byfield Scout Group	Water used Aug-Jan	6.82
Brightwell Rec Ground	ditto	54.58

Byfield Scout Group	Ground rent for HQ to year ended 31.3.13	50.00
Lloyds TSB	Deposit a/c interest for February	00.45
J&M Humphris	Fees for memorial stones - A McClelland and R Weller	214.00
Cash	Calendar sale	4.00
Lloyds TSB	Short term investment interest (to 31.3.13)	14.30
NatWest Bank	Bonus Saver a/c interest Jan-March	119.12

d) Audit 2012-13

- i) Update on likely date of visit from Internal Auditor
- ii) To approve Sections 1 and 2 of the Annual Return

- e) To consider renewal of membership of Northants CALC/NALC at £272.69
- f) To consider renewal of subscription to NALC Internal Audit Service at £175.00

- g) To consider increasing the investment in the NatWest Bonus Saver a/c. See Clerk's notes.

- h) Grant application. Consideration of application from Village hall management committee

- i) Scout HQ ground rent. Consideration of transferring to BRGA a/c or making a grant to the Scout Group of £50.00 for their maintenance of the area around the HQ. See Clerk's notes.

j) ACCOUNTS FOR PAYMENT

		£
Byfield Village Hall	Hall hire March	22.05
Mrs C White	Maintenance of playground in March	69.30
Towcester Building Services	2 x large bags MoT	82.80
Ditto	Sand, cement etc for installing hexagonal bench	96.02
Glasdon UK Ltd	2 x Brunel litter bins	1023.72
E.ON	Lights – energy Jan-March	894.55
Northants CALC	Membership 2013-14 + subscription to Internal Audit Service 2013-14	447.69
ESPO	Stationery	11.16
Mrs R Jeacock	Bus shelter cleaning March (honorary)	25.00
Mrs C White	Litter collecting March (honorary)	78.00
Cllr J Gillic	Mileage to DDC - Planning Comm 3.4.13	11.70
Mrs A Weller	Use of room as office (March) +TalkTalk B'band Apr + BT Anytime Plan 18/3 to 17/4 & calls not in the Plan + mileage	29.51
HMRC	PAYE April	94.00 tbc
Mrs A Weller	Net salary April 2013	375.77 tbc
Byfield Village Hall	Grant to purchase outdoor notice board	860.94 TBA
Byfield Scout Group	Grant for maintaining area around HQ on BRG	50.00 TBA

Plus any other accounts for work already approved by the Council but presented after publication of this agenda.

8. Planning matters

- a) DDC APPLICATIONS None
- b) DDC PLANNING PERMISSIONS None
- c) DDC PLANNING REFUSALS None

- d) Update on DDC Planning Committee meeting held on 3 April and two applications.
- e) Neighbourhood Planning - company supported by DDC - two Get to Know Us sessions.
- f) Any urgent planning matters to be brought to the attention of the Council, arising after publication of the agenda.

9. Annual Parish Meeting (21 March)

Report on and consideration of any issues raised by the meeting.

- a) Request for salt/grit bin for the junction of Lovett Road and The Causeway.
- b) Double bend sign opposite 30 Church St - needs tightening
- c) Ambulance service - concern at slow speed in attending to the fall of an elderly parishioner in the Co-Op shop.

10. Highways and Rights of Way

- a) Any issues needing to be reported to NCC/May Gurney
- b) Update on issues already reported to NCC/May Gurney
- c) Update on improvements to parking area in Jubilee Close
- d) Width of Banbury Lane by war memorial
- e) Rights of Way - report on any known issues

11. Burial ground, Allotments, Pocket Park/New Wood

- a) Water meter readings.
- b) Allotments
- c) Pocket Park and New Wood
 - i) Update on work by the Friends of the PP
- d) Burial Ground
 - i) Consideration of revised Rules for burial ground

12. Lighting, Utilities

- a) Update on any lighting problems.

13. Playground/BRG

- a) Report on regular inspections, including picnic table
- b) Consideration of purchasing new safety bark under nest swing
- c) Junior basketball goal
- d) Parking of cars on BRG during cricket matches - risk assessment by BCC.

14. Council Property

- a) War Memorial garden. Consideration of installing a bollard at the High Street end of double kerb on Bell lane side.

15. Care of the Environment

- a) Update on felling of poplar on BRG

16. Date(s) for Council meetings in July and/or August

17. Reports by representatives on village organisations

- a) Village Hall (MB)
- b) Combined Charities

Next meetings –

Wed 24 April – for any planning matters, if necessary, and/or to approve Annual Return if not done on 11 April.

Thursday 9th May - Annual Meeting of the Council

Any specific items for the May agenda

- Election of Chairman
- Review cheque signatories on bank accounts
- Review Areas of Interest for individual councillors
- Nominate to various village charities
- Councillors to review Register of Interests
- Approve Annual Return (if not done in April)

