

# BYFIELD PARISH COUNCIL

(Northants)

Clerk: Mrs A Weller, 18 Church Street, Byfield, Daventry, NN11 6XN  
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8<sup>th</sup> February 2019

Dear Councillor

This is your summons to a meeting of the Council on **Thursday 14<sup>th</sup> February 2019** commencing at **7.30 pm** in the Meeting Room (lower annex) of the village hall, The Green, Byfield.  
If you will not be able to attend would you please let me know.

The Agenda for the meeting is set out below.

Yours sincerely

Angela Weller  
Clerk to the Council

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## AGENDA

**To receive and approve apologies for absence –**

**1. Declarations of any disclosable interests** for items on this agenda.

**2. To approve the minutes of the last meeting(s) -**

- 10<sup>th</sup> January
- 24<sup>th</sup> January – planning only

**3. To receive updates on any Outstanding Matters** (not covered elsewhere on the agenda)

- |                                         |                                   |
|-----------------------------------------|-----------------------------------|
| a) Updating Risk Assessment )           |                                   |
| b) Making payments via BACS )           | Awaiting meeting with Brackley TC |
| c) Registering RVGs with Land Registry. | Still on-going                    |
| d) Scout HQ lease .                     | Still on-going.                   |
| e) GDPR requirements.                   | On-going                          |

**4. To deal with items brought forward from the last meeting requiring a decision. None**

**5. To receive any announcements from the Chairman.**

- a) Update on Local Government Reorganisation – establishing Unitary Authorities

**6. To receive reports from County and District Councillors, if present.**

**7. To receive comments from parishioners present**

**8. To deal with General Correspondence requiring a decision** (not covered elsewhere on the agenda)

- a) Keep Britain Tidy – 22 Mar to 23 April. Invitation for Council to take part.  
b) CPRE Northants. – litter collecting competition. To enter?  
c) Northants ACRE/CPRE Northants – Village Awards 2019. To enter?

## 9. Financial matters

- a) Financial state and Fund Balances
- b) Internal Control report

<b>c) Income banked since last meeting</b>		<b>£</b>
Lloyds Bank	Interest	4.09
Byfield Tigers FC	% of pavilion insurance	255.81
Ditto	% of fire extinguishers etc for Pavilion	152.50
Humphris Funerals	Ashes – Mrs M M Freer	121.00

- e) **ACCOUNTS FOR PAYMENT** see schedule at end of agenda

## 10. Planning matters

- a) **Applications** None
- b) **Approvals** None
- c) **Refusals** None
- d) Any urgent planning matters to be brought to the attention of the Council

## 11. Lights, Utilities

- a) Report on any problems with lights.
- b) Update on possible trial of LED lights
- c) PL47 on west end of church

See Clerk's notes

## 12. New Wood, Pocket Park, Allotments

- a) Request to use parts of New Wood/PP as a venue for a Forest School
- b) Possible area for a memorial wood
- c) Update on any tree/hedge work before end of March
- d) Improving vehicle access to burial ground

## 13. Playground

- a) Report on weekly inspections
- b) Progress on new play equipment + update on grant application
- c) Nest swing safer surface replacement

## 14. Communicating with parishioners

- a) Setting up a suitable social media account
- b) Website beyond 31 March 2019

## 15. Highways and Rights of Way

### **a) HS2 impact**

- i) Action Group report
- ii) Funding stream applications

### **b) SID 1 and 2**

- i) Report on any data obtained

### **c) Other general highway matters**

- i) New issues to be raised with Highways
- ii) Update on matters already raised

### **d) Rights of Way**

- i) Any issues to be reported to Highways RoW officer
- ii) Update on previous issues
- iii) Possible reallocation.

See Clerk's notes

## **16. Brightwell Recreation Ground**

- a) Specification for structural repair work at sports pavilion
- b) Report on electrical work carried out at sports pavilion + any additional work required/desirable
- c) Improvement work in bowls club pavilion
- d) Removal of assorted items belonging to sports clubs See Clerk's notes
- e) Report on health of damaged silver birch tree beside tennis courts ditto
- f) Clearing of streams ditto
- g) Councillor to take the lead on matters relating to BRG ditto

## **17. Burial Ground and Closed Churchyard**

### **a) Burial Ground**

- i) Any matters to be reported or work required.

### **b) Closed churchyard**

- i) Inspection by DDC
- ii) Mowing contract for 2019
- iii) Any necessary or desirable work to be considered

## **18. Training**

See Clerk's notes

## **19. Reports from representatives on village organisations**

- a) Village Hall

**Date of next meetings - 28<sup>th</sup> February for planning if needed  
14<sup>th</sup> March – Full Council**

### **Items for March agenda**

- Ring fencing of sum to fund a chicane on Woodford Road
  - Obtain risk assessment from cricket club for parking on BRG
  - Book annual inspection of play equipment
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